



***Nevada Office of the Western Interstate Commission for Higher Education
(Nevada WICHE Commission)***

<https://hpepnevada.org/>

Notice of Public Meeting

Tuesday, April 6, 2022

11:00 a.m. – 12:00 p.m.

Members of the public may attend the following location:

<p style="text-align: center;">Reno Nevada System of Higher Education 2601 Enterprise Rd Reno, NV 89512 Room 114</p>

Members of the Commission and/or the public may attend the meeting and provide testimony or public comment at this site.

<u>AGENDA</u>		
1.		Call to order and roll call.
2.	Information Only	Public Comment. Comment will be limited to two minutes per person. Persons making comment are asked to begin by stating their name for the record and to spell their last name. The Executive Commissioner may allow additional public comment on a specific agenda item when that agenda item is being considered. No action may be taken on a matter raised under this agenda item. In accordance with the Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Executive Commissioner may prohibit comment if the comment is a topic that is not relevant to, or within the authority of, the Commission, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.
3.	For Possible Action	Approval of Minutes. Request is made for the approval of the minutes for the Nevada WICHE Commission Meetings held on March 2, 2021, August 18, 2021 and January 4, 2022.
4.	For Possible Action	Director Vacancy - Appointment of Director of the Nevada Office of WICHE. Upon the recommendation of the NSHE Academic and Student Affairs staff, the

		Nevada WICHE Commission may appoint Patricia A. Avila-Porter as Director of the Nevada Office of WICHE pursuant to NRS 397.030, as amended by Senate Bill 446 of the 2021 Legislative Session, effective on May 2, 2022. NSHE Academic and Student Affairs staff will provide a summary of the search process for the Director position.
5.	For Possible Action	<p>Commission Delegation to Director. The Commission may delegate to the Director any of the following duties under NRS Chapter 397, as amended by Assembly Bill 247 of the 2021 Legislative Session, effective on July 1, 2021, , including:</p> <ol style="list-style-type: none"> 1) Pursuant to NRS 397.030, authority to transmit proposed language to the Legislative Counsel Bureau pursuant to NRS Chapter 233B for the development of proposed, permanent administrative regulations for future consideration and adoption by the Commission; 2) Pursuant to NRS 397.062 and 397.063, as amended by Sections 15 and 16 of Assembly Bill 247, respectively, of the 2021 Legislative Session, authority to administer and account for the Nevada Office of the Western Interstate Commission for Higher Education’s Account; 3) Pursuant to NRS 397.064, as amended by Section 17 of Assembly Bill 247 of the 2021 Legislative Session and NRS 397.0645, as amended by Section 18 of Assembly Bill 247 of the 2021 Legislative Session, authority to convert a stipend into a loan for failure to satisfy the criteria for a stipend and enter into loan agreements with participants that include the repayment terms, bear the interest rates, and assess default and delinquency charges and attorneys’ fees based upon criteria established in the Commission regulations; 4) Pursuant to NRS 397.068, as amended by Section 19 of Assembly Bill 247 of the 2021 Legislative Session, authority to determine participant infractions for failure to comply with requirements set forth in the Commission’s regulations and impose authorized fines and/or expel participants from the program based upon criteria established in the Commission’s regulations; 5) Pursuant to NRS 397.0685, as amended by Section 20 of Assembly Bill 247 of the 2021 Legislative Session, authority to reduce the period of required professional practice for a stipend based upon the criteria established in the Commission’s regulations; 6) Pursuant to NRS Chapter 397, authority to interpret and enforce any existing participant agreements or contracts.
6.	Information Only	Nevada Office of WICHE Status Report. NSHE Academic and Student Affairs staff will provide a report on agency status and operations and program needs, including, without limitation, regulations and procedures, participant account review, program outreach, and staffing.
7.	Information Only	New Business. Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request, and no substantive discussion may occur at this meeting on new business items in accordance with the Nevada Open Meeting Law (NRS 241.010 et seq.)
8.	Information Only	Public Comment. Comment will be limited to two minutes per person. Persons making comment are asked to begin by stating their name for the record and to spell their last name.

		In accordance with the Attorney General Opinion No. 00-047, as restated in the Attorney General’s Open Meeting Law Manual, the Executive Commissioner may prohibit comment if the comment is a topic that is not relevant to, or within the authority of, the Commission, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.
9.		Adjournment

Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed or delayed at any time.

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- ❖ The Commission is pleased to make reasonable accommodations for any member of the public who has a disability and wishes to attend the meeting. If special arrangements are necessary, please notify us via email at hello@hpepnevada.org or call 775-784-3444 as far in advance as possible.
 - ❖ To request a copy of the supporting materials for this meeting, contact José Quiroga at hello@hpepnevada.org or call 775-784-3444.
 - ❖ This agenda has been sent to all interested persons who have requested an agenda from the commission. Persons who wish to receive an agenda or meeting notice must contact Nevada WICHE at (775) 784-3444 or by email at hello@hpepnevada.org.

This Agenda and Notice of Public Meeting have been posted in compliance with NRS 241.020 before 9:00 a.m. on the third day before the meeting at the following locations:

- Nevada WICHE’s website: <https://hpepnevada.org/>
- Nevada System of Higher Education: 2601 Enterprise Road, Reno, NV 89512
- Nevada System of Higher Education: 4300 S. Maryland Pkwy, Las Vegas, NV 89119
- Nevada Public Notice Website: notice.nv.gov



***Nevada Governor's Office of the Western Regional Education Compact
Nevada Western Interstate Commission for Higher Education (Nevada WICHE)***

Commission Meeting Minutes
Monday, March 22, 2021
1:30 p.m. – 1:45 p.m.

In Attendance:

Fred Lokken: Executive Commissioner, Nevada WICHE
Cathy Dinauer: Nevada WICHE Commissioner
Jennifer Ouellette: Nevada WICHE Director

- 1. Call to order.** The meeting was called to order. This meeting was posted in accordance with *Nevada Revised Statutes (NRS) 241*, Nevada's Open Meeting Law (OML).
- 2. Public Comment.** There was no public comment.
- 3. Student Request.** Director Ouellette introduced a program participant and asked her to present a request to count work as a pharmacist in a location near, but not within, a designated health profession shortage area to fulfill her service obligation.

The participant stated she graduated pharmacy school in 2019 and is now a licensed pharmacist. She completed one year of her service obligation in Sun Valley, Nevada, as a community pharmacist. In October 2020, she was presented with an opportunity to work for Save Mart pharmacy, an opportunity with better benefits and potential for future career growth. Currently, she is a full-time floater pharmacist for Save Mart. She has been keeping track of her monthly hours at different locations to fulfill her service obligation. Recently, she was presented with the opportunity to work as a full-time staff pharmacist for Save Mart at their Sparks, Nevada, location (specifically 9750 Pyramid Way, Sparks, NV 89436). She explained she would love to accept the position because it would allow her to work at only one location, while creating community connections with the patients in the area.

Director Ouellette reminded the Commissioners of their actions taken in similar cases. She recommended having the participant return to the Commissioners in one year to request formal forgiveness of the stipend grant. Director Ouellette explained to the participant, that

Nevada Western Interstate Commission for Higher Education
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as a full-time employee, she would not need to keep track of hours, and would need to petition the Commissioners again in one year requesting forgiveness of the stipend grant and reference her initial request to the Commission at this meeting.

Commissioner Lokken pointed out that the Commission does not have the ability to grant the student request at this time due to statutory restrictions. However, the solution recommended allows Nevada WICHE to fulfill its obligations while being able to grant student forgiveness requests. He then asked Director Ouellette what the action would be on the case. Director Ouellette stated that the Commission would recommend the participant return in one year to request grant stipend forgiveness with verification of employment. Commissioner Lokken made a motion to approve the recommendation. Commissioner Dinauer seconded the motion. The motion carried unanimously.

4. Public Comment. There was no public comment.

5. Adjournment. Having no further business and receiving no public comment, the meeting was adjourned at 1:43pm.



***Nevada Governor's Office of the Western Regional Education Compact
Nevada Western Interstate Commission for Higher Education (Nevada WICHE)***

Commission Meeting Minutes
Thursday, October 28, 2021
3:30 p.m. – 4:30 p.m.

In Attendance:

Fred Lokken: Executive Commissioner, Nevada WICHE
Melody Rose: Nevada WICHE Commissioner, Chancellor of NSHE
Yvonne Nevarez-Goodson: Deputy General Counsel for System Administration
Crystal Abba: Vice Chancellor for Academic and Student Affairs, NSHE
Renee Davis: Associate Director for Academic and Student Affairs, NSHE
Cathy Dinauer: Nevada WICHE Commissioner
Jennifer Ouellette: Nevada WICHE Director

- 1. Call to order.** - The meeting was called to order at 3:30 p.m. This meeting was posted in accordance with *Nevada Revised Statutes (NRS) 241*, Nevada's Open Meeting Law (OML).
- 2. Public Comment.** - There was no public comment.
- 3. Pursuant to NRS 233B.061, Workshop to solicit data, views, arguments or other comments from interested persons regarding the Commission's intent to adopt, amend and repeal regulations set forth in the Nevada Administrative Code (NAC) Chapter 397 to implement the amendments to NRS Chapter 397 enacted by Assembly Bill 247 and Senate Bill 446 of the 2021 Legislative Session, and any Commission direction thereon. For possible action.** - Director Ouellette explained that AB 247 removed several program provisions such as: payback, interest rates and penalties from Nevada Revised Statutes. It also directed the Commission to reestablish these provisions into administrative regulations, so they can be revised regularly with public input. She stated that the purpose of this workshop was to solicit comments from the public for consideration in the development of such regulations.

Commissioner Lokken acknowledged the outstanding efforts of Director Ouellette for two heavy lift bills. Deputy General Counsel Nevarez-Goodson noted that the purpose of this

agenda item is a legal requirement when an agency wants to adopt administrative regulations within the Nevada Administrative Code. Although no public was present, she said that it was her understanding the Commission intended to propose regulations for permanent adoption. It would put provisions that were once in statute into regulation and allow for better administrative operation of the Nevada WICHE program.

Vice Chancellor Abba asked for clarification on whether the proposed regulation would be an exact codification of what is in statute now, or if there is some discretion in terms of revisions that may be necessary. Deputy General Counsel Nevarez-Goodson confirmed that the decision to propose regulation and content of the regulations would be at the discretion of the Commission, since they have the legal authority by statute to adopt regulations.

4. **Pursuant to NRS 233B.0608(3), presentation and acceptance or other direction concerning the Director's Statement Regarding Small Business Impact related to the Commission's intent to adopt, amend and repeal Regulations set forth in NAC Chapter 397.** *For possible action.* - Director Ouellette referenced the Executive Director's statement regarding small business impact. She explained that NRS 397 governs the conditions of tuition support for students who accept tuition support from the Nevada Office of WICHE. Commission staff concluded that the proposed regulation would have no effect on small businesses, and no comment by small businesses was solicited.

Deputy General Counsel Nevarez-Goodson stated that this agenda item was a legal requirement to solicit comments from small businesses. Alternatively, the director has the authority to certify by statement that the proposed regulation will have no effect on small businesses which satisfies the legal mandate. The statement prepared by Director complies with the law.

5. **Director/Executive Commissioner Updates** – Director Ouellette provided a general update of the program status. The 2021 legislative session marked the passage of Assembly Bill 247 and Senate Bill 446, the biggest changes to NRS 397 since the program was first created in 1959. Major legislative changes included:
 - I. Eliminating the loan requirements for funding awarded to participants. In return for funding, students had to repay a portion of it and complete professional work service hours. This was unattractive to students and an administrative burden.
 - II. Repealed and replaced program policies from statutes to regulations. It will be more efficient to revise regulations since it is no longer necessary to go through the legislative process when needing to make changes to the program.
 - III. Updating and modernizing terminology and language throughout. The agency will now be known as the Nevada office of WICHE.

- IV. Senate bill 446 removed NV WICHE from the Governor's office and the 2021 Appropriations and Authorizations Act moved the program to NSHE.

Commissioner Lokken asked for an estimate of the remaining loan amounts, and about how long it will take before it goes away completely. Director Ouellette stated that the amount of the remaining loans is around \$1.5 million, assuming there are no conversions for people who do not complete their service requirements. However, in the next couple of months, grants will most likely need to be converted into loans, which will cause the remaining loan amount figure to go up.

Commissioner Lokken added that the loan component is an odd role for an agency to have, with Alaska being the only other state who adopts that policy. He mentioned that ever since he joined the Commission in 2015, there had never really been discussion about eliminating the loan component. Instead, there was talk about how to administer it, which was inconsistent over the years, and caused the program to carry unknown, bad debt. The program has gone through two subsequent audits since 2015, and in the last five years, Director Ouellette is the fourth Director of the program.

6. **Commission Delegation to Director.** *For Possible Action.* – Deputy General Counsel Nevarez-Goodson stated that under current statutory authority, as well as how it was amended during the last Legislative Session, Commissioners may delegate any and all responsibilities to their director. This agenda item sets forth six different scenarios that the Commission may delegate to its Director. The following provisions were each amended through AB 247 of the 2021 Legislative Session:

- I. Pursuant to NRS 397.030 - Authority to transmit proposed language to the Legislative Counsel Bureau pursuant to NRS Chapter 233B for the development of proposed, permanent administrative regulations for future consideration and approval by the Commission.
- II. Pursuant to NRS 397.062 and 397.063, as amended by Sections 15 and 16, authority to administer and account for the commissions account within the state budget, which is referred to as the Nevada Office of the WICHE account.
- III. Pursuant to NRS 397.064, as amended by Section 17 and section 18, authority to convert a stipend into a loan for failure to satisfy the criteria for the stipend, as well as to enter the terms of the loan under the authority granted to the Commission within the statute.
- IV. Pursuant to NRS 397.068, as amended by Section 19, authority to determine participant infractions for failure to comply with requirements. The delegation would include the imposition of authorized fines. The Director would be required to these infractions and fines to the Commission.

- V. Pursuant to NRS 397.0685, as amended by Section 20, authority to reduce the amount of time required for professional practice, so that the stipend would not then be converted into a loan.
- VI. Pursuant to NRS Chapter 397, the legislative amendments left a gap in place regarding existing loans effective before July 1, 2021, versus stipend loans that are issued past the effective date of AB 247. Because the Commission has the current authority to administer those loans, it could delegate that authority to the Director to resolve outstanding loan contract issues that were awarded before July 1, 2021. It would also eliminate the legal obligation to publicly notify persons before taking action on their accounts.

Commissioner Lokken recommended a motion for all six delegations. Commissioner Rose made a motion to accept the recommendation and Commissioner Dinauer seconded the motion. The motion carried unanimously.

- 7. Nevada WICHE – Nevada System of Higher Education Memorandum of Understanding. For Possible Action.** – Vice Chancellor Abba explained the Memorandum of Understanding concerning the administration of the Nevada Office of WICHE within NSHE. The Nevada Legislature moved the agency out of the Governor’s Office and back to NSHE. The Memorandum acknowledges the independence of the agency, while simultaneously being incorporated into the Academic and Student Affairs Department of NSHE to provide cross-support for both the Nevada Office of WICHE and the NSHE Academic Affairs Department.

Vice Chancellor Abba asked for signatures for the Memorandum from two of the three commissioners, except for Commissioner Rose who would sign in her role as Chancellor of NSHE and abstain from this vote in her capacity as a Commissioner. Commissioner Dinauer made a motion to accept the MOU and Commissioner Lokken seconded the motion. The motion passed with both votes in favor and the abstention by Chancellor Rose.

- 8. Public Comment.** - There was no public comment.
- 9. New Business.** – Commissioner Lokken asked for a meeting to be scheduled, where the Commissioners could discuss the future of the agency. He would like to see the State serviced in three major zones: rural, north, and south where there are major issues. This could be done by requesting money for funding in the form of a grant. He also noted that the program should look into funding more students in the veterinary medicine field.
- 10. Adjournment.** Having no further business and receiving no public comment, the meeting was adjourned at 4:03pm.



Nevada Office of the Western Interstate Commission for Higher Education
<https://hpepnevada.org/>

Commission Meeting Minutes
Tuesday, January 4, 2022
2:00 p.m.

<u>AGENDA</u>		
1		<p>Call to order and roll call. The meeting was called to order at 2:00 p.m. This meeting was posted in accordance with Nevada Revised Statute (NRS) 241, Nevada's Open Meeting Law (OML).</p> <p>In Attendance: Fred Lokken: Executive Commissioner, Nevada WICHE Dr. Melody Rose: Nevada WICHE Commissioner Cathy Dinauer: Nevada WICHE Commissioner Crystal Abba: Vice Chancellor for Academic and Student Affairs and Community Colleges, NSHE Yvonne Nevarez-Goodson: Deputy General Counsel, NSHE Jose Quiroga: Research Analyst, Academic and Student Affairs, NSHE</p>
2.	Information Only	Public Comment. None.
3.	For Possible Action	<p>Appointment of Acting Director of the Nevada Office of WICHE.</p> <p>Vice Chancellor Abba commented that due to the resignation of the previous Director, there is a vacancy in the position of the Director. She recommended the Commission appoint José Quiroga, Research Analyst, Academic and Student Affairs, Nevada System of Higher Education, as its Acting Director until a permanent Director is appointed. He has a history and experience in financial aid, bringing an important lens to the position and work needed moving forward.</p> <p>Commissioner Lokken called for a motion. Commissioner Rose made a motion to appoint José Quiroga as Acting Director until a permanent Director is appointed. Commissioner Dinauer seconded. All voted in favor of the Motion. The Motion passed unanimously.</p>

<p>4.</p>	<p>For Possible Action</p>	<p>Commission Delegation to Acting Director.</p> <p>Jose Quiroga commented that the duties being considered for delegation today to the Acting Director were previously delegated to the Director. The purpose of delegating the duties is for the Acting Director to be able to carry out day to day running of the programs and necessary duties until a new Director is appointed. The duties delegated are:</p> <ol style="list-style-type: none"> 1) Pursuant to NRS 397.030, authority to transmit proposed language to the Legislative Counsel Bureau pursuant to NRS Chapter 233B for the development of proposed, permanent administrative regulations for future consideration and adoption by the Commission; 2) Pursuant to NRS 397.062 and 397.063, as amended by Sections 15 and 16 of Assembly Bill 247, respectively, of the 2021 Legislative Session, authority to administer and account for the Nevada Office of the Western Interstate Commission for Higher Education’s Account; 3) Pursuant to NRS 397.064, as amended by Section 17 of Assembly Bill 247 of the 2021 Legislative Session and NRS 397.0645, as amended by Section 18 of Assembly Bill 247 of the 2021 Legislative Session, authority to convert a stipend into a loan for failure to satisfy the criteria for a stipend and enter into loan agreements with participants that include the repayment terms, bear the interest rates, and assess default and delinquency charges and attorneys’ fees based upon criteria established in the Commission regulations; 4) Pursuant to NRS 397.068, as amended by Section 19 of Assembly Bill 247 of the 2021 Legislative Session, authority to determine participant infractions for failure to comply with requirements set forth in the Commission’s regulations and impose authorized fines and/or expel participants from the program based upon criteria established in the Commission’s regulations; 5) Pursuant to NRS 397.0685, as amended by Section 20 of Assembly Bill 247 of the 2021 Legislative Session, authority to reduce the period of required professional practice for a stipend based upon the criteria established in the Commission’s regulations; 6) Pursuant to NRS Chapter 397, authority to interpret and enforce any existing participant agreements or contracts. <p>Commissioner Rose made a motion to approve the temporary delegation to the Acting Director of duties listed under Item 4 of the agenda until a new Director is hired. Commissioner Dinauer seconded. All voted in favor of the motion. The motion passed unanimously.</p> <p>Discussion: Commissioner Rose asked whether Mr. Quiroga would be provided additional salary or stipend during the period of service as Acting Director due to increased duties. Vice Chancellor Abba recommended a 20% salary stipend, but mentioned that as an NSHE decision, it does not require Commission approval.</p>
<p>5.</p>	<p>For Possible Action</p>	<p>Director Vacancy - Job Posting and Search Status; Delegation of Search Process to Executive Commissioner and NSHE Staff.</p>

		<p>José Quiroga gave a summary of the position announcement for the Director of the Nevada Office of WICHE. Mr. Quiroga mentioned that the first year of the new Director’s time will be focused on the items discussed under Agenda Item #6.</p> <p>Commissioner Rose asked which of the items found under Agenda Item #6 will be prioritized by new Director. Vice Chancellor Abba responded that current NSHE Academic Affairs staff is focused on the development of new regulations given the legislative changes from 2021, and it is anticipated that the new director will be hired as during that process. The second priority will be reviewing accounts. Other items will likely be fully taken up by new Director and addressed during first year on the job.</p> <p>Commissioner Rose recommended that equity and diversity language be added to the job description and to make sure the position announcement is posted in places that will reach a broad and diverse audience of potential employees. Vice Chancellor Abba responded that with the Commission’s approval she will make sure to work with Human Resources on the language and posting procedures. Yvonne Nevarez-Goodson commented that the Commission may choose to make a motion to approve the job announcement with the authority for NSHE staff to amend the language in consultation with Human Resources to address equity and diversity, and to confirm that this position is an NSHE employee.</p> <p>Commissioner Dinauer made a motion to approve the position announcement for the Director of the Nevada Office of WICHE with authority to amend language to include equity and diversity component in the announcement. Commissioner Rose seconded. All voted in favor of the motion. The motion passed unanimously.</p> <p>Commissioner Lokken thanked NSHE staff that has worked on this search process.</p> <p>Commissioner Rose made a motion to delegate the first part of the search process to Commissioner Lokken and NSHE Academic and Student Affairs staff, including reviewing initial applications, determining minimum qualifications, and recommending no more than 5 applicants for interview by the Commission. Commissioner Dinauer seconded the motion. Commissioners Rose and Dinauer voted in favor of the motion. Commissioner Lokken abstained. Motion passed.</p>
<p>6.</p>	<p>Information Only</p>	<p>Nevada Office of WICHE Status Report. At the discretion of the Chair, Agenda Item #6 was discussed before Item #5.</p> <p>Vice Chancellor Abba commented that Academic and Student Affairs staff has begun a review of Nevada Office of WICHE programs, which is the type of review usually conducted when a staff member resigns. José Quiroga presented a review of the programs and the need to draft new regulations and procedures. The regulations are a high priority since Assembly Bill 247 removed several statutes governing the Nevada Office of WICHE and directed the Commission to regulate its operations and programs through regulation. Previous legislative audits have also found the need for stronger policies, procedures and internal controls. The current Procedures Manual is very outdated and will need to be revised once</p>

		<p>regulations are enacted. Other obligations include the following needs: 1) to create a consistent timeline for awarding of stipends under the Nevada Office of WICHE programs which will align with the goals of the Commission; 2) to project diminishing loan repayments going forward; 3) to review all open loan accounts for failure to meet program requirements; 4) to create an outreach strategy to recruit students; and 5) to review all open and recently closed accounts to make sure all procedures were followed. Since this will take considerable staff time, José Quiroga recommends that searches be carried out as soon as possible for both the new Director position and the vacant Account Technician position.</p> <p>Commissioner Dinauer asked what kind of audits occur. José Quiroga responded that he found documentation of a recent LCB audit with several recommendations, including updating procedures. There is a need to review all open accounts. Some of that work was started under the previous Director. Vice Chancellor Abba commented that there were account reviews that should have been happening in the past but did not, and there were fewer checks and balances because of the nature of a small agency. As part of the Director working within NSHE Academic and Student Affairs, there will be additional support for the agency. Vice Chancellor Abba confirmed that her Department would create written procedures to ensure that accounts are properly administered and increase reporting to the Commission.</p> <p>Commissioner Rose asked about the workload of NSHE legal staff as part of account review. Vice Chancellor Abba responded that the majority of legal resources needed to review statutory and regulatory authority for the Commission to write-off accounts which may have missing documents or other issues. As a preliminary review, between 5 and 18 accounts may have issues which will need to be brought to the Commission. Commissioner Lokken commented that the Commission has previously written off bad debt and that it is appropriate when there has been neglect by the agency.</p>
7.	Information Only	<p>New Business.</p> <p>Commissioner Lokken mentioned that he may work with the Acting Director to bring information or action items in future agendas regarding supporting workforce needs addressed by community college programs, items that may arise from meetings with potential legislators, and holding a commissioner retreat to discuss strategy.</p>
8.	Information Only	<p>Public Comment. None.</p>
9.		<p>Adjournment. With no further business, Commissioner Lokken adjourned the meeting at 3:02pm.</p>

January 23, 2022

Sherry Olson, Director of Human Resources
Nevada System of Higher Education (NSHE)
2601 Enterprise Road
Reno, 89512

Dear Director Olson,

My name is Patricia A. Avila Porter, and I would like to introduce myself as a candidate for the position of NSHE Director of the Nevada Office of WICHE. I am first generation Latinx with over fifteen years of experience working in the NSHE system both at the university and community college institutions serving students, families, faculty, staff, and community members. The following grid addresses how my knowledge, skills and abilities meet or exceed the requirements on the job description for this position:

Knowledge, Skills and Abilities	Experience
Knowledge and experience with public policy making, including knowledge of high education and legislative process;	As Health Advocate at University of Nevada, Las Vegas (UNLV) in 1992 I was responsible for implementing immunizations for new students at UNLV, according to NAC 441A.775.
Knowledge and experience in drafting policies, procedures, and guidelines;	I also have experience as Program Director of Access, Outreach, Recruitment at Truckee Meadows Community College (TMCC) and the University of Nevada, Reno (UNR) drafting procedures and guidelines for programs such as dual credit and improper withdrawal appeals.
Knowledge of NSHE Board policy, state and federal laws relating to higher education;	As Health Advocate at UNLV, College Recruiter Specialist, Access Coordinator, Access Manager, Program Director at TMCC and Appeals/Records and Registration Coordinator at UNR involved policies and laws such as student admission, residency, registration, university drop/withdrawal, fees and expenses.
Knowledge and institutional experience in student services-financial aid experience preferred;	Over 15 years of experience in student services in outreach, recruitment, and retention departments with cross training in financial aid to support department. Currently serving on UNR Financial Aid Satisfactory Academic Program Committee and interfaces with department as Improper Withdrawal/Refund Appeals Coordinator.
Knowledge of basic program-level accounting (e.g., reconciliations, revenue, expense projections) experience in Workday preferred;	As Access Manager, Program Director at TMCC had the responsibility of institutional compliance with program-level accounting requirements associated with grant federal, state, and private funded programs such as GEAR Up, Success First and Jacobs Presidential Scholars.

Knowledge, Skills and Abilities	Experience
Ability to exercise judgment to solve administrative problems where the answer is not apparent;	At TMCC took struggling pilot program of ACCUPLACER testing and expanded it to all Washoe County School District high schools. At Chandler Gilbert Community College (CGCC) in response to feedback from faculty of incorrect advisement created Academic Advisor liaisons to departments to increase expertise in advising students. Currently as Appeals Coordinator at UNR transitioned Improper Withdrawal/Refund Appeal process from hard copy to electronic when pandemic sent staff home to work remotely for several months.
Ability to communicate effectively in both oral and written manner;	In various positions over 15 years in higher education required communication both oral in one on one and group presentations as well as written in correspondence via email and written reports. Presentations related to programs implemented at TMCC as College Recruiter Specialist, Access Coordinator and Manger and Program Director to UNR as Appeals Coordinator regarding options to remediate transcripts to UNR Academic Advisors and Counselors.
Ability to present information in public setting to various constituencies, including the Nevada WICHE Commission, Board of Regents, and the Legislature,	As Program Director at TMCC presented information related to position to faculty, staff, and students as well as NSHE Equity, Diversity, and Inclusion committee and when requested to Board of Regents.
Ability to establish and maintain cooperative working relationships with staff members, and administrators;	Enjoy creating and maintaining positive collaborative relationships with staff members, and administrators to achieve mutual goals.
Ability to process large amounts of information and break it down into critical elements;	As Program Director at TMCC and Director of Academic Advisement/Career Services at CGCC it involved continually keeping on top of best practice research and practices to improve student success outcomes.
Ability to determine the most appropriate format for conveying information to a specific audience;	The type of audience, time allotted and resources that you have available determines how and what information to deliver. Thus, presenting to a small group of college students would be different from presenting to senior leadership or Board of Regents.
Ability to make appropriate judgments with processing information as it relates to other critical processes with the Nevada System of Higher Education;	As you process information and make a judgement it is important to not only look at the micro level but also the macro level to ensure you are not negatively impacting other process at the institution and NSHE. For example, when I give out information regarding the Improper Withdrawal Appeal process, I also remind student about possible impact to graduation and financial

Knowledge, Skills and Abilities	Experience
	aid which involves other departments and colleges as well as impacting the strategic goals of the university and NSHE.
Ability to analyze and apply laws, regulations, theories, and methodology;	In various positions held it has been important to understand and apply the laws, regulations, best practices, and procedures impacting the duties entrusted to me as student services professional. Example would be FERPA and how programs and services carried out protect student privacy.
Ability to carry out program specifications, plan and evaluate activities, and articulate results;	As Principal Investigator for the Success First, GEAR Up and Jacobs Presidential Scholars program I had the responsibility of implementation of grant specifications, program evaluation and reporting.
Ability to build consensus with stakeholders, including institutional faculty, staff an administrator;	As implementor of TMCC Jump Start Dual Credit Program and to improve communication among different stakeholders, conveyed meeting with college and school district faculty, staff, and administrators to bring common agreement on how to define a dual credit program.
Ability to prioritize and complete multiple tasks in an efficient and timely manner while strictly adhering to deadlines;	In the various positions held it has required the ability to create timelines and task due dates to ensure meeting deadlines for the position, department, and institution.
Ability to work independently under minimum supervision demonstrating effective problem solving, decision-making, and judgment;	In various positions I have held it has required the ability to work under minimal supervision and wise use of time to achieve program goals.
Ability to interact effectively with internal and external constituencies and work collaboratively as a team member;	At TMCC in positions that ranged from Recruiter to Program Director and currently as UNR Appeal/Record & Retention Coordinator it has required a positive cooperative relationship with internal partner such as Cashiers, Financial Aid, Academic Advising, and external partners such as school district, business, and non-profit organizations.
Skill in project management (tracking, analysis, metrics, and reporting), with experience in managing multiple projects simultaneously;	As TMCC Program Director for Access, Outreach, Recruitment responsible for working with Institutional Research to track, analyze and report data for multiple concurrent programs regarding departmental, division and college goals.
Skill in the use of variety of computer applications, accounting systems, and database information, including Microsoft 365 (Word, Excel, PowerPoint, etc.)-intermediate level in Excel preferred;	Experience with Microsoft 365 (Word, Excel, PowerPoint) with completion of LinkedIn, "Learning Excel Desktop (Office 365)" in April 2020. Experience with PeopleSoft student information system

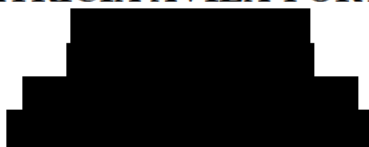
Knowledge, Skills and Abilities	Experience
	Experience with customer relations management software such as Banner and SLATE.
Skill in setting priorities which accurately reflect the relative importance of job responsibilities;	Experience with setting goals, objectives, and timelines to ensure completion of programs and duties balanced with flexibility when priorities need to be adjusted due to changing circumstances.
Skill in working independently and following through on assignments with minimal directions;	Experience working independently with minimal supervision in creating, implementing, and reporting program outcomes for TMCC Recruitment, Success First, GEAR UP, Jacobs Presidential Scholars and Jump Start Dual Credit Program as well as UNR Appeals/Records & Retention Coordinator for Improper Withdrawal and Release from University Dismissal requests.
Skill in working collaboratively as part of a team and building consensus and/or shared work product; and	I have worked in a team environment on institutional and system goals to increase student success rates for at risk populations. An example would be increasing the recruitment, retention, and graduation rates of Latinx students at TMCC with the goal of becoming a Hispanic Serving Institution. The teams I had the honor of serving with to implement programs such as outreach/recruitment to Washoe County School District involved on and off campus partners.
Skill in analyzing information, problems, situations, practices, or procedures to define a problem or objective, identify relevant concerns or factor, identify patterns, tendencies, and relationships, formulate logical and objective conclusions, and recognize alternatives and their implications.	Several of my positions involved facing a challenging situation and required study of the situation and formulating a solution to address the issue. Example of this would be the effect of the new 1992 mandatory immunization requirement on large number of new UNLV students seeking immunizations from the Clark County Health District (CCHD). The resolution I proposed to CCHD alleviate the impact at the offices was to offer onsite shot clinics during UNLV new student orientation.

Thank for this opportunity to submit my application materials for this position. If you have further questions regarding my submission, please do not hesitate to contact me at [REDACTED]

Sincerely,

Patricia A. Avila-Porter

PATRICIA AVILA-PORTER



SUMMARY OF QUALIFICATIONS

- Administrative experience that requires program creation, implementation and reporting in the area of academic advising, financial aid, retention and outreach, recruitment programs with a focus on first generation, at-risk, under-prepared student populations.
- Evidenced skill and knowledge in creating, implementing, managing and evaluating programs that assist prospective students in developing college readiness skills to assist them in the transition to higher education.
- Demonstrated leadership and collaboration skills with faculty, staff, students and community leaders in creating, implementing, managing and evaluating initiatives that focuses on increasing access and student success.
- Committed to ongoing professional development, research and implementation utilizing best practices in assisting prospective and continuing college students in achieving their goals.
- Grant writing, implementation, assessment and reporting.

PROFESSIONAL WORK EXPERIENCE

Appeals/Records & Registration Coordinator University of Nevada, Reno

December 2020-Present

The Appeals/Records and Registration Coordinator is responsible for the management of all records and registration processes from admissions through to graduation for a diverse student population. Responsibilities from temporary Records/Registration Coordinator position carry forward to this position. Primary responsibility of the permanent position is the coordination of the Improper Withdrawal/Refund and Request for Release from University Dismissal process which requires interaction with members of the associated appeal committees and student, parents/guardians seeking assistance in submitting requests. This position is also a member of Financial Aid Student Academic Progress (SAP) Committee which reviews and makes decisions on SAP appeals.

Temporary/ Records and Registration Coordinator University of Nevada, Reno

March-November 2020

The Records and Registration Coordinators are responsible for the management of all records and registration processes from admissions through to graduation for a diverse student population. This position is responsible for maintaining accurate course history and grade records in accordance with University and NSHE Policy, evaluating registration exceptions and residency, communicating and ensuring updated records of all policies and procedures regarding enrollment and residency. The Coordinator serves as a vital team member for management of workflow, quality control, efficiently resolving problems and ensuring excellence in customer

service to applicants, students, parents, and academic departments. Specific duties may be assigned in focused areas such as Residency for Tuition Purposes, Advanced Registration, Special Population Enrollment, Excess Credit Fee, Grade Replacement/Management, Advisor Relations, Customer Services, Appeal Documentation, Enrollment Purge for Non-Payment Processes and/or Enrollment Requisite Checking.

**Temporary PT Faculty-Professional/Admissions & Records
University of Nevada, Reno-Reno, Nevada**

September 2019-February 2020

Assist admissions area in responding to prospective and admitted student questions via email as well as receive supporting documentation for admission application to the University of Nevada, Reno via OnBase and People Soft student information system. Other duties include completing miscellaneous projects assigned by Admissions Supervisor to support matriculation into the university.

**Consultant
Robert Half/Office Team, Reno, Nevada**

December 2018-March 2019

Provide administrative support such as conducting research, data entry, calendar and event management for executive staff as well as documenting process and procedures ranging from Human Resources to Sales and Marketing.

**Director/Part-Time
Sierra Nevada College-Incline Village, Nevada**

April 2018-December 2018

The Extension Center Director leads the development and manages the daily operations of a new, financially self-supporting, administrative department within the newly created division of Academic Extension of SNC Tahoe which delivers efficient, innovative, high-quality/high-value, academic, third and fourth year programs of study through articulation agreements leading to baccalaureate degrees on the campuses of community colleges. Duties include outreach, recruitment and preliminary review of unofficial transcripts to assist community college students in transferring to SNC Extension Center bachelor programs at Lake Tahoe Community College and Truckee Meadows Community College. Also acts a SNC representative for students attending Education Center bachelorette programs to support student success.

**Director
Chandler-Gilbert Community College-Gilbert, Arizona**

November 2016-November 2017

The Director of Academic Advising and Career Services position is responsible for planning, directing and implementing a comprehensive student development program including but not limited to, advisement, career services, and enrollment management. Directs, plans and evaluates student development; administers academic advisement, career services, and enrollment management; ensures compliance with state, federal and district regulations; advises and enforces college policies relating to advisement; rules on eligibility for graduation and certificate programs; advises on awarding of credit through transfer, exam, evaluation and by articulation Directs and supervises employees and oversees the operational functions of academic advisement and career services. Prepares reports on instructional data and student enrollment; administers budget; interprets and resolves technical and complex issues and problems; maintains liaison with students, faculty and others in resolving student matters;

state/federal guidelines and interpretation of assessment policies; performs transcript evaluation; confers with four year institutions regarding information on transfer of credits; maintains compliance with the Rehabilitation Act and Americans with Disabilities Act; coordinates the development and implementation of classes, workshops, and seminars related to student development, formulates and evaluates goals and objectives of the program; administers college articulation efforts; participates, may assist with student outreach efforts; performs related duties as assigned. Develops and conducts ongoing training for existing academic advisors, career services staff, and faculty advisors on academic advising, curriculum, and transfer related topics. Works in collaboration with faculty and student service areas to make sure college-wide goals and initiatives are met.

Program Director

January 2012-November 2016

Truckee Meadows Community College-Reno, Nevada

Under the direction of the Director of Financial Aid and Student Success, the Access, Outreach and Recruitment Program Director will manage and direct programs that impact prospective and continuing student success for Truckee Meadows Community College (TMCC). The major function of this position is to set, articulate, implement and access a vision at TMCC that encourages new student enrollment, academic excellence and student success. Initiatives such as the first year Success First, Life Skills College, Jacobs Presidential Scholars Program and Jump Start Dual Credit Program target special populations such as unemployed/underemployed Nevadans, underrepresented, first generation, low income, high school students are examples of these efforts. Additional areas responsible for is the GEAR UP Student Ambassador, GEAR UP Mentor and Faculty Foster Youth Faculty Mentor, TMCC Student Ambassador and Success First Volunteer Faculty Adviser program. As program director supervise six professional staff members who assist in implementing these efforts for the college, participate with foundation and grant office in the write up of grants that promote student success and assist the dean in assessment of student services efforts. Additional duties include being a member of committees such as the TMCC Accreditation Committee, TMCC Enrollment Management Committee, Nevada System Higher Education Equity, Diversity and Inclusion.

Peer Reviewer

July-August 2014

U.S. Department of Education-Washington D.C.

Selected as a peer reviewer for U.S. Department of Education federal grant.

Access Program Manager

August 2009-December 2011

Truckee Meadows Community College-Reno, Nevada

Managed, supervised and provided leadership for the Success First Grant Initiative and Summer Bridge program which included oversight of 12th grade recruitment and the student ambassador program. Also acted as the college liaison to the middle college high school located on the college campus and assist with the implementation of PeopleSoft/Oracle student information system. As of May 2011 point person for TMCC Student Government Association and member of Nevada System of Higher Education Equity, Diversity and Inclusion committee.

Student Access Program Coordinator

July 2008-July 2009

Truckee Meadows Community College-Reno, Nevada

Improved access programming increasing educational opportunities for first generation, underrepresented populations at the college by coordinating special events and programs to increase access and success from enrollment to graduation. Provide academic advisement and

work with the financial aid office to ensure that students in access programs receive necessary financial support for success.

College Recruiter Specialist

October 2001-June 2008

Truckee Meadows Community College-Reno, Nevada

Supervised, coordinated and tracked all high school recruitment/outreach activities such as parent/college nights, college/career fairs, presentations and special events. Additional duties include acting as departmental liaison between the college and high school counselors and college student services/academic programs.

Academic Counselor

April 1998-August 1998

University of Phoenix-Las Vegas, Nevada

Provided academic and admissions advisement for all new and continuing students throughout their academic program and served as liaison between the student and university with regard to policies and procedures.

Foundation Office Assistant

August 1996-February 1997

University of Nevada, Las Vegas-Las Vegas, Nevada

Assisted the foundation director of records/research in keep donor database records current and up to date.

Health Advocate

November 1992-July 1994

University of Nevada, Las Vegas-Las Vegas, Nevada

Implemented a state mandated requirement at the University of Nevada, Las Vegas that requires all first time undergraduate and graduate students applying for admission at the university to provide proof of immunizations. Managed the student health insurance program and represented the department at orientations for incoming freshman and transfer students. Role was to function as an advocate for students who utilize the services of the Student Health Center.

SUPERVISION AND BUDGET

Chandler-Gilbert Community College

- Supervised eleven full-time, five part-time advisors and two student workers for the department of Academic Advising and Career Services. Responsible for recruitment, hire, professional development training, schedule and time/labor approval. Also responsible for oversight and management of department budgets.

Truckee Meadows Community College

- As Program Director supervised six professional full-time employees, two faculty additional assignments and five student ambassadors to carry out specialized recruitment and retention programs. Managing department and program budget of approximately over \$1,000,000 that includes state, federal and private donor funding.
- From August 2009-January 2012 as Program Manager supervised one to three professional employees, one faculty additional assignment and six student ambassadors to carry out specialized recruitment and retention programs. Manage department and program budgets of approximately over \$500,000 that includes state, federal and private donor funding.

- As Access Program Coordinator under the C2 Leadership program supervised high school and college instructors teaching dual enrollment courses for high school seniors at two high schools.

PROGRAM DEVELOPMENT RETENTION/STUDENT SUCCESS

Chandler-Gilbert Community College

- **Advising Notes**-Oversaw spring 2017 the implementation of converting department use of documenting what transpired during the advisement session from comments, which was for internal view only, to Advising Notes which allows the student to view what was discussed, review next steps and allow for hyperlinks and attachments of items such as checklists and academic plans. Implementation included training materials and marketing to college and student population. Plan was to expand use of Advising Notes to staff and faculty after analysis of use by department in spring 2018.
- **Advisement E-Form**-Oversaw August 2017 the implementation and creation of Advisement E Form to provide services and secure upload of unofficial transcripts for students unable to receive advisement during normal business hours or are from out of state. Implementation included the creation of two new forms, Pre-Requisite Override and Semester Planning utilizing Dynamic Forms.

Truckee Meadows Community College

- **TMCC Enrollment Management Committee**-Representing Access, Outreach and Recruitment on a college wide committee that reviews, creates and implements initiatives to increase enrollment and retain students for the college.
- **C2 Leadership Program**-Coordinated dual enrollment program that offered first generation, low income high school seniors an opportunity to enroll in a college success course at their high school. Duties included recruitment and retention of 60 at-risk students while enrolled in courses at their high school.
- **College Achievement Program**-Coordinated program that recruited first-generation, low income students for a learning community that required students to take a college success skills and preparatory English course. Program required students to commit to meeting with academic advisor and/or counselor up to four times a year for two years to support their educational goals at the college.
- **Graduation Cohort Committee**-Participating member of campus committee with the charge to increase the retention and graduation rate of incoming and continuing first time, full time students at the college. Played an important part in identifying and increasing the graduation rate of IPED's cohort at the college from 9 to 17%.
- **Academic Advisement**-Assist in advising first time, first-year college students in selecting the appropriate courses to complete their educational goal and reviewing their educational plan to ensure students are on track for graduation.
- **Student Government Association (SGA)**-Temporarily acting as point person for Interim Dean of Student Services in overseeing SGA and adviser while area was in transition.
- **Success First Grant Initiative and Summer Bridge Program First Year Program**- In 2009 implemented and managed a new initiative for the college that enrolled 519 first time, first generation, low income students in a program that provides academic and student support to achieve their educational goals. One hundred students from this cohort

were chosen to participate in a pre-college program during summer of 2010 in a bridge program and remaining 419 started the program fall 2010. The 2010 bridge program had a 96% completion rate of which 93% continued on to fall 2010 and a 91% persistence rate to spring 2011. In fall of 2010 the Success First program entered its second year and set a new target of 236 for the 2011 bridge program and 500 for the whole cohort. Similar success for the 2011 cohort in regard to program completion was accomplished and introduction of retention strategies with assignment of a Success Coach for each participant was implemented. Success Coaches are responsible for tracking the academic progress and providing academic advisement to support success. The Success First program in partnership with Nevada IDeA Biomedical Pipeline is ongoing and for 2014 cohort we had 76 participants. Completion of the bridge portion is 96%. For the 2015 cohort immediate algebra, pre-calculus and college success skills will be the curriculum in the five week bridge program. With documentation of program success the program is moving from majority of funding being soft to state/hard funding for FY16.

- **Life Skills College/Career and Technical Education First Year Program-**For 2013-2014 implemented a new college initiative for career and technical students at TMCC. Program is modeled after Success First program which began with a five week summer bridge program that gave 100 first time students hands on training in five career and technical areas along with a college success skills course and math workshop. Upon completion of the bridge program participants were assigned a Life Skills Coach who will met twice a semester with student to review academic progress and refer student for student success support services such as tutoring, financial aid.
- **Jacobs Presidential Scholars Program-**In January 2014 created, implemented and managed pilot program funded from private donor and Nevada Department of Employment Training and Rehabilitation. Recruited 60 unemployed/underemployed Nevadans and 60 school district students who were credit deficient or achieved a high school equivalency certificate by spring 2014. Goal was to assist both cohorts in becoming college and career ready by completing a short term skills certificate by spring 2015. One Program Manager and Student Success Specialist acted as Success Coaches in recruiting, retaining and supporting students in completing their program goals.
- **Jump Start Dual Credit Program-**In September of 2014 created, implemented and manage pilot program expanding college dual enrollment program for high school juniors/seniors. One Jump Start Student Success Specialist acted as main contact with high school counselors, students and families regarding outreach, recruitment and coordinator for the program.

PROGRAM DEVELOPMENT OUTREACH AND RECRUITMENT

Truckee Meadows Community College

- **Spring Open House-**Coordinated an annual event that targets high school seniors, families and community members to meet college faculty/staff for evening event to learn more about admission requirements, academic programs and student support services. Event draws over a hundred participants every year.
- **FAFSA Workshop-**Implemented a FAFSA Saturday Workshop for 100 students and their families who learned about financial aid and scholarship opportunities and receive hands on assistance in completing the online FAFSA. First generation, low income families were targeted for this event.

- **College Jump Start Orientation and Priority Registration**-Implemented and coordinated a specialized orientation and priority registration for 100 first-time students attending the college for fall 2010. Program also served to test out new student information system on one hundred students before college wide implementation of system.
- **Student Ambassador Program**-Oversee and updated a program that trains students to give campus tour, and oversee support college programs. Students are now trained on an ongoing basis to be mentors to prospective/current students and have additional responsibilities in assisting in academic advising and access, outreach and recruitment programs.
- **Heritage Access Summit**-Implemented an event that targeted high school first generation, low-income students for a one day event that provided a mentor fair, motivational speaker and student panel with the message that “College is Possible” for them.
- **Youth Guardian Scholar Day**-Established an event that brings aged out foster youth and high school seniors to the college campus to learn more about the opportunities of higher education, financial aid for foster youth and an opportunity to interact with a panel of foster youth who have experienced success.
- **Counselor Appreciation Breakfast**-Worked with department team members to implement an annual breakfast for high school counselors and career center coordinators to give college updates and honor secondary partners in their efforts to assist students in their transition to higher education.
- **Day on the Hill**- Coordinated and worked with a departmental team in implementing an annual event that brings over 150 middle and high school students on separate dates to the college campus. Middle and high school students are given campus tours, interact with student panels and experience faculty presentations to motivate them to consider college and see it as a reality for them.
- **Middle College High School (TMCC High School)**-Acted as the college liaison to the high school staff of the comprehensive junior/senior high school located on main campus. Duties include supporting outreach/recruitment efforts of the middle college high school to 7-10th grade students and orientation/registration of incoming 11-12th grade students.
- **Placement Testing in High Schools**-Implemented placement testing in 13 high schools in the local school district. Expanded testing from 2 high schools to 13 and tested over 500 students for 2009-2010. Capture rate from testing is 60-70%.
- **Middle and High School classroom presentations**-Created several interactive presentations that cover topics such as “GPA game” and “Navigating the Maze of College Admissions” which has been videotaped by the college in November 2009 and broadcast in schools and on community cable stations.

PROFESSIONAL ASSOCIATIONS, PRESENTATIONS, RECOGNITIONS

National Community College Hispanic Council (NCCHC)

- Successful completion of 2015 NCCHC Leadership Fellows Program
- Conference presenter at NCCHC Annual Leadership Symposium 2014-2015

Western Association of College Admission Counseling (WACAC)

- Association member from 2003 to 2016

- Executive board member and assembly delegate from 2004-2007 and 2009-2010
- Committee member of professional development, college fairs, membership from 2004-2007 and chair of publications 2009-2010
- Conference presenter on topics such as recruitment of community college and transfer students at the annual conference from 2004-2009, 2012 and 2015.

National Association of College Admission Counseling (NACAC)

- Association member from 2003 to 2016
- Professional development national committee member from 2006-2009
- Current Trends and Future Issues national committee member from 2012-2015
- Conference presenter on topics of recruitment of community college students at the national conference from 2004-2008
- Taped comments in January 2010 an audio podcast for association on the topic of community colleges and it relation to the new Department of Education report on number of high school graduates

College Board

- Member of speakers bureau for western region
- Presented on community colleges at western region forum
- Member of editorial committee for first edition of the College Board Community College Counselor Resource Handbook

Nevada School Counselor Association

- Friend of School Counselor Award, February 2015

NISOD Excellence Award

- Award of Excellence for TMCC Success First Summer Bridge Program, May 2011

TMCC Emeritus

- October 2017-present

EDUCATION

Masters of Arts in Higher Education Leadership University of Nevada, Reno	2009
Bachelors of Arts in Communication, Emphasis Interpersonal Communication University of Nevada, Las Vegas	1992

Nevada
Western
Interstate
Commission
for Higher
Education



2022-2023

Outreach Plan Presentation

March 9, 2022

Patty A. Porter





Target Group 1-Graduate Nursing and Social Work Schools in Nevada

▶ Students

- ▶ Current Students
 - ▶ Within one to two years of graduating from program
- ▶ New Students
 - ▶ In first year of program
- ▶ Prospective Students
 - ▶ Applicants to program

▶ Program Faculty/Staff

- ▶ Update and collaborate to increase awareness and referrals

▶ Establish outreach plan, timeline and metrics for evaluation and reporting





Target Group 2-Professional, State, County Organizations in Nevada

▶ State Agencies

- ▶ State of Nevada Board of Examiners for Social Workers
- ▶ Nevada State Board of Nursing
- ▶ Update and collaborate to increase awareness and referrals

▶ State Professional Associations

- ▶ Nursing
 - ▶ Nevada Nursing Association
 - ▶ Nevada Advanced Practice Nurses Association
- ▶ Social Work
 - ▶ Nevada Association of Social Workers-Nevada Chapter
- ▶ Update and collaborate to increase awareness and referrals

▶ Establish outreach plan, timeline and metrics for evaluation and reporting



Target Group 3-Community College, State, University Nursing and Social Work Preparation and Degree Programs

▶ **Social Work:**

- ▶ Outreach to the following that have programs that put student on path for BSW program or related field
 - ▶ Nevada public universities, community college, state college
 - ▶ Nevada private higher education institutions

▶ **Nursing:**

- ▶ Outreach to the following that have programs that put student on path for RN degree/licensure
 - ▶ Nevada public universities, community college, state college
 - ▶ Nevada private higher education institutions

▶ **Establish outreach plan, timeline and metrics for evaluation and reporting**



Questions?

