



DocuSign, Inc.  
221 Main Street, Suite 800  
San Francisco, CA 94105

**Offer Valid Through:** Dec 10, 2025

**Prepared By:** Kelly Freygang  
**Quote Number:** Q-01838182

---

## ORDER FORM

---

### Address Information

**Bill To:**

Nevada System of Higher Education -  
Nevada Office of WICHE  
2601 Enterprise Rd.,  
Reno, NV, 89512  
United States

**Ship To:**

Nevada System of Higher Education - Nevada  
Office of WICHE  
2601 Enterprise Rd.,  
Reno, NV, 89512  
United States

**Billing Contact Name:**

Patty Porter

**Billing Email Address:**

nvwiche@nevada.edu

**Billing Phone:**

775-784-3449

**Shipping Contact Name:**

Patty Porter

**Shipping Email Address:**

nvwiche@nevada.edu

**Shipping Phone:**

775-784-3449

---

### Order Details

**Order Start Date:** Dec 11, 2025

**Order End Date:** Dec 10, 2026

**Billing Frequency:** Annual

**Payment Method:** Check

**Payment Terms:** Net 30

**Currency:** USD

### Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Enterprise Pro Edition - Envelope Subs.	SUB-3622131-1	Dec 11, 2025	Dec 10, 2026	600	\$ 2,700.00
Authentication - SMS/Call - Usage Subscription	SUB-3622131-1	Dec 11, 2025	Dec 10, 2026	100	\$ 20.00
ID Verification	SUB-3622131-1	Dec 11, 2025	Dec 10, 2026	100	\$ 250.00
Premier Support - eSign	SUB-3622131-1	Dec 11, 2025	Dec 10, 2026	1	\$ 445.50

**Grand Total: \$3,415.50**

---

### Product Details

eSignature Envelope Allowance: 600

---

## Overage/Usage Fees

eSignature Enterprise Pro Edition - Envelope Subs. (Per Transaction): \$8.80  
Authentication – SMS/Call – Usage Subscription: \$0.40  
ID Verification: \$3.50

---

## Order Special Terms

---

## Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/legal/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules>.

---

## Billing Information

Prices shown above do not include any sales, use, value added (VAT), goods and services (GST), and/or any other similar taxes, duties, levies and or charges of any nature that might be imposed or required to be collected (collectively “taxes”) by DocuSign. Any such taxes are the responsibility of the Customer and will appear on the final invoice(s), as applicable. Taxes are calculated based on the ship-to location listed on your order form.

Invoice(s) for this order will be emailed automatically from [invoicing@erp.docusign.com](mailto:invoicing@erp.docusign.com).

Please make sure this email address is on an approved setting or safe senders list, so notifications do not go to a junk folder or get caught in a spam filter.

## For U.S. Customers

Is the contracting entity exempt from sales tax?  
Please select Yes or No:

Docusign, Inc. uses Avalara's CertExpress to securely collect digital exemption certificates. When selecting "Yes" for tax exemption, a link will be sent to the Bill-To contact listed on this order form to submit your tax exemption certificate through CertExpress.

**For Non U.S. Customers**

Verify that the VAT, GST, TIN, or similar tax identification number below is correct, or provide the correct number to your Docusign contact. If the VAT, GST, or TIN identification number is not populated below, it will be assumed that you are not a VAT/GST registered taxpayer.

VAT, GST, TIN or similar tax identification number:

**For other tax exemption requests, please email the applicable tax exemption documentation to [taxexempt@docusign.com](mailto:taxexempt@docusign.com).**

---

**Purchase Order Information**

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select:

By marking "No", Customer agrees to process payment for any invoices issued pursuant to this Order Form without a PO Number.

If yes, please complete the following information, and attach your PO (if available), and the invoice will be issued referencing such PO Number:

PO Number:

Please attach PO Attachment here:

If "Yes" is marked, but a PO Number is not provided or a PO document is not attached, then Customer agrees to provide the PO information or PO document to Docusign at its earliest convenience by sending to [POSubmission@docusign.com](mailto:POSubmission@docusign.com) referencing this Quote Number, but agrees to still process payment per the agreed upon terms.

If Customer has attached a PO (or other document) to this Order Form, Customer acknowledges and agrees that any additional or conflicting terms appearing in such PO (or any other document) are invalid.

---

**The below signatories are authorized, on behalf of their respective Parties, to execute this Order Form and to agree to the terms herein as of the Order Start Date.**

**Customer**

**Docusign, Inc.**

Signature:

Signature:

Name:

Name:

Job Title:

Job Title:

Date:

Date: